

June 2015

Greetings,

Registration for the 2015-2016 after school program year at P.S.84 will begin this Friday, June 26th, 2015. We are restructuring our program next year to best accommodate the P.S.84 community.

The following policies have been put into place:

- Our program operates **Monday through Friday from 2:50 PM to 6 PM**. We **DO NOT** operate program on half days, holidays, and school breaks.
- The weekly program rate for our program is \$125 per week. In order to qualify for reduced rate or free slot, you **must** submit your School Foods certification letter. Based on your eligibility for reduced or free lunch, the rates are as followed:
- **Weekly Rates**
  - **\$125**...Standard weekly fee
  - **\$75**...If you receive reduced price lunch fees and your household income is \$70,000-\$89,999
  - **\$50**..If you receive reduced price lunch fees and your household income is \$50,000-\$69,999
  - **\$25**...If you receive reduced price lunch fees and your household income is \$0-\$49,999
- ***If your child receives free lunch, you may be eligible for free slot. We ask that your family make a suggested \$15 to \$20 monthly donation. This donation will help us continue to purchase much needed program supplies (i.e. pencils, paper, sports equipment, etc..).***
- Slots for each rate are limited. The earlier we receive your completed package, the sooner we can process your request.
- All invoices are **FINAL**. Credits and/or pro rated fees will not be given.
- **ALL** application documents and your first payment is due at time of registration. You will receive an acceptance letter once all documents and payments have been processed. Without an acceptance letter your child may not begin program.
- All prior balances must be paid in full in order to register for the new program year. **NO EXCEPTIONS.**
- Payments must be received by our monthly due date in order for our program and operations to run effectively. More than **ONE** missed payment will result in your child being dismissed from our program. Your child may not return until we have received your owed balance. A 10% late fee will be added to your account balance.

- **Drop In Policy:** Our program understands that many families may not need child care for the full week, but may need a few days per week. In order to provide a safe space for all of the children in the program, it is imperative your family commits to the drop in days you have registered for.
- **Same Day Drop In Policy:** You must make arrangements to pay over the phone no later than 11:30 AM. We also must have a completed application and drop in agreement on file before your child can attend our program.

Please check out our website ([www.lacasakids.org](http://www.lacasakids.org)) for our 2015-2016 program schedule. Information will be available July 1st, 2015.